

# Return Authorization Form

Complete form and send with returned item(s) to:

Tri-County Communications, Inc.

6 Keith Street

Phone# 607-432-1125

Oneonta, NY 13820

Fax# 607-432-1421

Attn: Stacy Rose

email: srose@tricountycom.com

ALL FIELDS MUST BE COMPLETED

DATE: \_\_\_\_\_

Check all services that apply:

Repair \_\_\_\_\_  
 Exchange \_\_\_\_\_  
 Rental/Loaner \_\_\_\_\_

If for Repair:  
 Estimate Required?      Yes      No

Trade-In \_\_\_\_\_

Requestor Name: \_\_\_\_\_  
 Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**Ship To:**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Fax#: \_\_\_\_\_  
 ATTN: \_\_\_\_\_  
 Phone #: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_

**Bill To (if different):**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Fax#: \_\_\_\_\_  
 ATTN: \_\_\_\_\_  
 Phone #: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_

Model # \_\_\_\_\_  
 Accessories \_\_\_\_\_

Serial # \_\_\_\_\_  
 Purchase Order (PO#)  
 (if necessary) \_\_\_\_\_

Please note: liquid, lightning, smoke, burn, electrical and physical damage is not covered under our maintenance contracts or warranty, and exchanges are not available.

**Problem Description** (Be specific, include console printouts if applicable)


**RA#** \_\_\_\_\_

